

Introduction to People Management

Duration: 1 Day

Introduction

This workshop has been designed to introduce the principles and practices of 'managing people' to the newly appointed manager, and those individuals who are tasked with taking on the Human Resources responsibility in a small to medium business.

The 1-day workshop provides insights into what and where to look in employment law; their roles as managers from recruiting, performance managing, disciplining through to preparing themselves for a formal Hearing. The delegates are also given tools to take away with them.

Course Content

- Employment Law Basics
- Contractual Obligations
- The Employment Experience
- Disciplinary Actions
- Terminating Employment
- Conducting Hearings

Cost of Public Training: R3 000.00 per person.

Dates: To be advertised

Contact us for a quote to run inhouse workshops. Minimum 8 people.